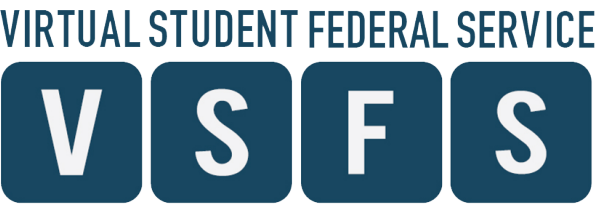


# Digital Content Wizard



Project Title	Digital Content Wizard
Project Summary	We have great resources but researchers need help finding and accessing them. Join the web team and help us improve our website!
Country	United States

## Project Description

We are looking for a student to assist on a number of various projects for the web team throughout the year, such as converting PDFs to web pages, creating search engine tags and listings to optimize results, assisting with usability testing, editing HTML, collaborating via Google Docs, and reviewing analytics, site data and customer feedback to improve content. We can train on most of these tasks but basic HTML knowledge is a plus.

## Required Skills or Interests

Skill(s)
Coding
Editing and proofreading
Website design

## Additional Information

The Web Team at the National Archives is located in the Digital Engagement Division in the Office of Innovation. In this office, we are involved in many different tasks from managing the agency website (archives.gov) and maintaining the online catalog to managing digitization partnerships and working with the Wikipedia community.

# Language Requirements

*None*